



BOARD OF TRUSTEES MEETING MINUTES
February 21, 2019 - 6:30 PM
Hope Library

1. Call to order – Dan Rufo called the meeting to order at 6:32.
 - a. Trustees in attendance: K.Wenger, D.Rufo, M.Reynolds, G.Scott, S.Glick,
2. Review & accept minutes from January 17, 2019, Meeting – VOTE:
 - a. Motion to approve and accept made: S.Glick; 2nd - M.Reynolds. All in favor - none opposed.
3. Apex Presentation - John Morehouse on Commandlink Program - Managed Service Provider presented on their review of RA's IT Department/IT Services
 - a. Suggestions on security improvements (incl. user training, cyber security awareness training & recommendations for updates to network security review & controls)
 - b. Technology Remediation suggestions (server patching, some hardware updates, dual internet connectivity implemented, mobile device management solution recommended, Business continuity process - will recommend and advise on)
4. Opening statements – Kent Wenger – none
5. Academy Council Update - Student (none present)
6. New Board Members Admission - Oath presented and taken by:
 - a. Sujaya Narahari;
 - b. Mark Granier;
 - c. Elizabeth Falcone;
7. Committees Meeting updates – Committee Chairs
 - a. Development Committee – Denise Kozuch-Harakal / Dan Rufo
 - i. Report in Drive with totals on collection to date, updates on upcoming events
 - ii. Royal Ball is Saturday
 - iii. Golf Outing scheduled for 6/21/19
 - iv. Committee again asks for donations for “cheer” and to enter as a foursome
 - v. Looking to plan events for upcoming 20th year anniversary
 - b. Curriculum Committee – Dan Rufo - did not meet this month
 - c. HR Committee – Janel Work
 - i. Reviewed current openings; continued review of current salaries; recruitment strategy and presenting to Board on efforts;
 - d. Finance Committee – Shawn Glick
 - i. Tuition receivables
 - ii. Cert. of Occupancy - work bid and approved, waiting for work to commence
 - iii. Purchase of 2 new vans - deposit paid, expect to receive in 3-4 months, discussion of branding with RA logo potential options
 - iv. Budget meetings: 3/19/2019 8:15 am; 4/23/19 8:15 am; 4/25/19 6:00 pm; and 5/21/19 8:15 am
 - v. Charter authorization renewal needs to be done by June 30th, 2020. Dr. Bulli to draft letter to K.Wenger to send to PHX S.District to start re-authorization process.
 - vi. Discussion of CAM charges paid per month, not raising, but proposing to add new charges (HVAC system, reserve account, sidewalk repair, capital expenditures);
 - e. Business Manager's Report – Carol –

- i. Reports in drive, nothing new to discuss
- ii. VOTE to approve reports: M.Reynolds; 2nd - G.Scott. All in favor - none opposed.
- f. Strategic Planning Meeting – Dan Rufo
 - i. Board Retreat held on May 2nd
 - ii. Set aside dates for further meetings in July 23 & 24 at Bear Creek for Leadership Retreat - Trustees to advise on availability
 - iii. Sat. 3/2/19 at 9:30 - Initial session to meet lawyers to discuss expansion possibilities.
 - iv. March Board meeting will be held in Norristown
 - 1. Date and location: March 28th at 6:30 at the West Norriton Township Administration Building
 - 2. Purpose: host meeting closer to Norristown parents
 - 3. Will be able to report on bussing situation
 - 4. Dr. Bulli to send around email targeted to Norristown families

8. Administration Reports

- a. Lower School Principal Report - Christine - presented last months' activities and professional development opportunities
- b. Upper School Principal Report – Michelle - very successful student run event for Black History Month - 35 speakers presented, small group discussions held on current topics relevant to the students, poetry and spoken word presentations. Additional report on additional activities planned (Lab Coat Ceremony, 80's dance, HS information night, EOT celebrations rescheduled).
- c. Dean of Students' Report – Harold -
 - i. "Safe to Say" something Program presentation given; up and running at RA on January 15th - already receiving tips. Feedback positive to date. Can submit tip via app, website or call in on phone. Allows reporter to designate reason for tip from long list of reasons, and allows for immediate discussion with tip provider. Tip goes to AG's office and is categorized as non-life/safety or life/safety. If life/safety, RA is updated immediately. Literature to be provided to parents regarding the app. D.Cosme will look into having the app installed on the RA chromebooks.
 - ii. Discussion of "48 Hour Challenge" where the kids go missing for 48 hours on purpose and not tell anyone. Past month's issue with student was unrelated; student returned without incident.
- d. CEO Report – Gina
 - i. Staff roster by Business Manager. VOTE:
 - 1. Motion to approve S.Glick; 2nd - K.Wenger. All in favor - none opposed
 - 2. Added surveys to admin and other staff. Overall responses reflect recognition of efforts to address issues raised by staff/teachers
 - 3. Successful celebration of School Choice Week
 - 4. Wellness event hosted - 30 vendors in building, information, education, snacks, give-aways, etc.

9. Old Business

- i. Policy Review - Third Reading - VOTE:
 - 1. Motion to approve Social Media Use Policy: G.Scott; 2nd - K.Wenger. All in favor - none opposed

- ii. Expulsion hearing meeting held February 8, 2019- Committee recommends expulsion. Motion to accept the committee's recommendation for expulsion: S.Glick; 2nd - K.Wenger. All in favor - none opposed

10. New Business

- a. Resolution - Authorization of E-Signature for PAsmart Grant - *Resolution read aloud.*
 - i. Dr. Bulli to be given consent to affix signature to grant application on behalf of Board/RA.
 - ii. Motion to adopt resolution authorizing E-Signature for PA Smart Grant: G.Scott; 2nd - M.Reynolds. All in favor - none opposed

11. Public Comment - attended: Erica Hildreth & Elijas Hildreth

- a. Discussion of student presentation for Black History Month: positively received and happy to see focus on issues raised earlier (recruiting, etc.)
- b. Would like to see more programs geared to a broader history of black leadership
- c. Voiced concerns regarding RA's use of "Of Mice and Men" (language used) in teaching curriculum and potential for identifying a replacement

12. Adjournment - 8:15 pm - for executive session

13. Executive Session – to discuss retention of legal counsel and potential real estate issues

14. Reconvene meeting - 8:55 pm

- a. Motion to engage W.Pearlstein for board training & review of board policies - G.Scott - 2nd - S.Glick

15. Adjourn at 9:00 pm - K.Wenger; 2nd - S.Glick